CHECKLIST · SCAMS & SECURITY

The Essential Eight for small businesses, in plain English

Updated 22 November 2026. Read the full story, sources and any updates at digitaladvisors.com.au/journal/essential-eight-small-business/

- [ ] Decide your target: Maturity Level One, unless a contract or client requires more
- [ ] Turn on MFA for email, banking, accounting and cloud storage
- [ ] Turn on automatic updates on every computer; list and replace unsupported devices
- [ ] Remove admin rights from everyday staff accounts
- [ ] Block internet macros in Microsoft Office
- [ ] Remove Internet Explorer 11 and lock browser settings
- [ ] Write a backup plan and test a restore
- [ ] Ask your IT provider for a quote on application control
- [ ] Check client contracts for any Essential Eight wording
- [ ] Ask your IT provider which ASD Essentials chapter (cloud or enterprise IT) fits your business

NOTES

General information only, not legal, tax or financial advice. Check the full story and its sources before acting.